

# POYNINGS PARISH COUNCIL

Clerk to the Council  
Mr Colin Warburton

~~UN~~CONFIRMED

Minutes of the meeting of Poynings Parish Council held in the Village Hall on  
Tuesday 5<sup>th</sup> September 2017 at 7.00pm

Present: Mr Mike Airey Chair  
Ms Sheila Marshall  
Mr John Digby  
Mr Matthew Cutress

Mr Colin Warburton - Clerk to the Council

Anthony Watts-Williams - District Councillor

3 members of the public attended

1. **Apologies**

Ms Jan Nichols - On holiday

2. **Minutes**

The Minutes of the previous meeting, as circulated, were agreed and duly signed by the Chairman.

3. **Matters Arising**

None

4. **MSDC**

Anthony Watts-Williams

MSDC still not happy with district plan but have agreed with the inspectorate about housing and growth to 2031. Housing at 876 pa until 2024, 1076 pa until 2031. Poynings is not part of this as they come under the South Downs National Park Authority.

5. **Public participation**

Mark Lee felt that the drainage work at the wall by the Church and the Swale on the causeway was unnecessary.

6. **Expenditure**

Expenditure for July and August 2017

Date	Payee	Amount
13-06-17	AON - Annual Insurance	£583.89
04-07-17	M Brennan- Cemetery mowing	£390.00
04-17-17	AGM refreshments	52.97
04-07-17	Clerks Wages - May 2017 - Jun 2017	£500.00
04-07-17	SSALC - Clerk training - meeting procedures	£96.00
06-07-17	Green Lotus Gardens - Roundabout	£4,280.06
	<b>TOTAL</b>	<b>£5,902.92</b>



Mr. Mike Airey  
7/10/17

Receipts for July and August 2017

Date	Payee	Amount
16-06-17	MSDC - Operation watershed	£55,826.40
16-06-17	Dignity - Memorial stone Betty Norman	£200.00
26-06-17	Dignity - Purchase of Plot - Keehan	£1,000.00
26-06-17	Dignity - Internment - Cullen	£325.00
03-08-17	HMRC - VAT refund	£313.56
	<b>TOTAL</b>	<b>£57,664.96</b>

**7. Planning Applications**

Orchard Cottage, Dyke Lane, Poynings, BN45 7AA To replace an existing residential dwelling with a new residential dwelling. Decision - Declined

Arden Cottage. The Street, Poynings BN45 7AQ Retrospective application for minor change in roof design - Decision - Passed.

Manor Farm, Poynings Road, Poynings, BN45 7AG. Proposed works to upgrade the existing farm entrance including replacement fencing and gates. Decision - Passed

**8. Footpaths**

SM reported that the footpath from Sheppard's Hey to the Causeway and by the Pond off Blacksmiths Field need cutting back. CW to Liaise with Martin Brennan.

The finger posts by Sheppard's Hey and the Pond need to be checked as they are not in the best position.

The grass at the top of the close by the letter box needs cutting, CW to liaise with MB

**9. Standing Orders**

More time is needed on these. Postponed to next meeting.

**10. Format of Meeting**

Good practice is to have the MSDC/WSCC and the public participation before the Meeting starts. It was felt that as the District and County Councillors have other meetings we had to remain flexible. With regard to the Public Participation section it was felt that it would be confusing to have it before the meeting. It was decided to leave the format as it is.

**11. SID - Speed monitoring**

The SID device has been stolen and it is not know when it will be replaced.

**12. Table Tennis Table**

SM reported that there has been a delay due to the heavy rain. The council agreed that if there is a shortfall the Parish Council will cover this up to £800.

**13. Operation Watershed**

Most of the work has been carried out with the exception of the section near the roundabout as a road closure is needed and this would have caused disruption for farming in the summer.

Further work to be applied for consists of:

Continuation of footpath between School Cottages and Pond Bay

Footpath between School Cottages and Downmere

New footpath from the School to the Church. SM has a quote from T Steer for this and is to obtain the specification.

CW to obtain quotes and submit application to Operation Watershed

An email was sent to see if anyone in the village had any other areas of concern but there were no responses.

**14. Banking**

The current savings account is difficult to access. CW to see if Lloyds can do anything similar.



**15. Asset register**

A proposed Asset register had been circulated and was agreed.

After consultation with MSDC, MC and Nicki Cutress, it has confirmed that we are responsible for the maintenance of the Cemetery and Graveyard. MSDC have done repairs in the past but do not have to. CW to see if MSDC will repair the footpath from the Steps to the front of the Church.

**16. Insurance**

It was agreed that although the cover on the Insurance does not specify particular items as on our Asset register, it does cover general areas which would cover our asset register. To be reviewed with the Asset register next year on renewal.

**17. Benches**

The two benches on Cora's walk have now been installed.

**18. Village Hall and Opus Glass**

MC to circulate document that has been produced by the Church to the councillors and Clerk. As at the moment this is not a PC matter, an informal meeting to be held at a later date and organised by MC.

**19. Fireworks Night**

Last year fireworks cost £2,500 and £3,200 was raised. £700 to be carried over for future years. Mark Lee needs to clear the bonfire area as it hasn't been done for many years. MC to find cost and to be paid out of the surplus. This year booked for Saturday the 4<sup>th</sup> November. MC to speak to Helen at the Garage and other areas to be arranged as usual by MA and SM. (Traffic and Parade)

**20. Winter Plan**

MC advised that no salt is needed.

**21. Fundraising**

It was confirmed that the PC is not involved with the Children's Christmas party

It was agreed that the PC would donate £300 as usual to the Olde Folks Christmas party

It was agreed to formalise any approaches for any new funding that the Parish Council wishes to donate to volunteer groups. A form was agreed and would be displayed on the website.

**22. Dates of next meetings**

November 7<sup>th</sup>

The Chairman thanked everyone for attending and closed the meeting at 8.25pm

A handwritten signature in black ink, appearing to be 'W.A.H.', located in the bottom right corner of the page.