

# POYNINGS PARISH COUNCIL

Clerk to the Council  
Mr Colin Warburton

Minutes of the meeting of the Annual Poynings Parish Council Meeting held in the Village Hall on  
Wednesday 17<sup>th</sup> May 2023 at 7.00pm

Present: John Digby Chairman  
Michael Crowther Vice chairman  
Neville Searle

Colin Warburton - Clerk to the Council  
Geoff Zeidler - District Councillor

14 members of the public attended.

## 1. Election of Chairman and Vice Chairman

The Clerk asked for nominations for chairman. NS proposed JD as chairman and was seconded by MC. This was unanimously agreed.

The Clerk asked for nominations for vice chairman. JD proposed MC as vice-chairman and was seconded by NS. This was unanimously agreed.

Acceptance forms were duly signed, and Declaration of interest forms issued.

## 2. Apologies

None

## 3. Minutes

The Minutes of the previous meeting, as circulated, were agreed and duly signed by the chairman.

## 4. Matters arising

JD asked the clerk what the latest situation with FTTP was. The clerk advised that it was ready to be installed and those that pledged were being contacted.

## 5. Expenditure for February 2023 and March 2023

The following amounts have been paid for February 2023 and March 2023

Date	Payee	Amount
06/03/23	Clerk Wages Jan - Feb 2023	£740.34
06/03/23	HMRC	£93.00
06/03/23	CPRE Membership	£36.00
06/03/23	Expenses. Domain name and ink.	£25.17
10/03/23	SLCC annual membership	£112.00
	<b>TOTAL</b>	<b>£1,006.51</b>

Receipts for February 2023 and March 2023

Date	Payee	Amount
20/02/23	Wheatly, ashes/Ware, ashes/Peacock, plaque	£450.00
23/02/23	Glover burial. Abbey Memorial	£200.00
09/03/23	Glover plot	£300.00
09/03/23	Brooker. Burial in re-opened plot	£100.00
22/03/23	HRMC VAT refund	£242.22



12/7/23

TOTAL £1,292.22

Also. £12,000 paid/transferred to Unity Trust savings account. 06/03/23

This was unanimously agreed.

## 6. Planning Applications

a) SDNP/23/01990/LIC | Premises License - LI/23/0608 - Devils Dyke Farm - 0.5 acre fenced off area of the farm to hold events such as weddings in a marquee and close surrounding outdoor areas. | Devils Dyke Farm Devils Dyke Road Poynings BN1 8YJ

No Comment

b) SDNP/23/01872/FUL | Change of use of land for use as wedding venue, including erection of a marquee (April to September) and associated works (Part Retrospective) | Devils Dyke Farm Devils Dyke Road Poynings BN1 8YJ

No comment

c) SDNP/23/01690/LDP | Removal of existing window to north elevation and replacement with new roller shutter door in enlarged opening | Aviation House The Street Poynings BN45 7AQ

MC declared an interest and as there are only 2 other councillors, no decision can be made as the council would be inquorate so unable to proceed effectively because not enough members are present to make up a quorum.

d) SDNP/23/01568/FUL | Retrospective application for the creation of a raised decking area | Cricket Ground Poynings Road Poynings BN45 7AF

No comment

e) SDNP/23/00748/FUL | Erection of marquee on existing public house customer garden between 1st May and 30th September each year with an additional flexible 14 days use of the marquee outside of these dates. | The Royal Oak Inn The Street Poynings BN45 7AQ

MC declared an interest and as there are only 2 other councillors, no decision can be made as the council would be inquorate so unable to proceed effectively because not enough members are present to make up a quorum.

## 7. Finance

Annual Governance and Accountability Return 2022/23

### a. Certificate of Exemption

The Certificate of Exemption, as circulated, were agreed and duly signed by the chairman and Clerk.

### b. Annual governance Statement - section 1

The Annual governance Statement - section 1, as circulated, were agreed and duly signed by the chairman and Clerk.

### c. Accounting Statement - Section 2

The Accounting Statement - Section 2, as circulated, were agreed and duly signed by the chairman and Clerk.

### d. Accounts

The Accounts, as circulated, were agreed and duly signed by the chairman and Clerk.

**8. Insurance**

The renewal policy had been duly circulated to the council prior to the meeting. The terms were the same as previous years and the premium was less than last year, at £241 pa, due to Zurich having an online application. It was unanimously agreed to renew this.

**9. Co-opt new councillors**

As the council is two councillors short it was unanimously agreed to start the process to Co-opt two more.

**10. SDNP election for councillor representative to sit on the SDNP Board.**

As Geoff Zeidler is probably putting his name forward, none of the councillors are going to stand for election for the SDNP board.

**11. Coronation Party**

It was agreed that the King's Coronation party was a success and enjoyed by all that came. The clerk advised that it made a small profit of £124.

**12. Public rights of Way**

Member of the Public have approached the council as the footpath leading to Newtimber Hill from the top of Church Lane has been closed. It was agreed that an application to make this a public right of way should be made as it has been walked for at least 50 years. JD to approach the landowner first to see it can be re-opened without this.

**13. Marquee purchase.**

It was agreed that the council would purchase the small marquee from the garage in Poynings for £200, as it was useful for the Coronation and would be needed for any further events.

**14. Chairman's Allowance**

It was unanimously agreed that the chairman receives an allowance of £155 this year which is the same as previous years.

**15. Items for next month's Agenda**

Cemetery fees. Clerk wages.

**16. Date of Next month's Meeting**

July 5th

The Chairman thanked everyone for attending and closed the meeting at 7.35pm

**The following amounts have been paid for April 2023 and May 2023**

Date	Payee	Amount
05/05/23	Castle Water - Cemetery	£33.75
17/05/23	DM Payroll services annual fee	£100.00
17/05/23	WSALC and MALC annual subscription	£101.26
17/05/23	Newtimber Forge. Modify & Install Jubilee Sign	£400.00
17/05/23	GO Bounce- Jubilee bouncy castle	£90.00
17/5/23	M Brennan Grass cutting	£515.00
17/05/23	CommuniCorp - Coronation Mugs	£584.40
17/05/23	Clerk Wages Mar - Apr 2023	£723.34
17/05/23	HMRC	£110.00
17/05/23	Clerk expenses Ink, prizes	£70.18
17/05/23	Zurich Insurance	£241.00
	<b>TOTAL</b>	<b>£2,968.93</b>

**Receipts for April 2023 and May 2023**

Date	Payee	Amount
28/04/23	Precept and Concurrent	£4,380
26/05/23	Bowle Funeral- J Standing Plot 272	£300.00
	<b>TOTAL</b>	<b>£4,680</b>



12/7/23