

POYNINGS PARISH COUNCIL

Clerk to the Council
Mr Colin Warburton

Minutes of the meeting of the Annual Poynings Parish Council Meeting held in the Village Hall on
Wednesday 15th May 2024 at 7.00pm

Present: John Digby Chairman
Michael Crowther Vice chairman
Andrew Delaney
Bethany Roney

Colin Warburton - Clerk to the Council

40 members of the public attended.

1. Election of Chairman and Vice Chairman

JD asked for nominations for chairman. AD proposed JD as chairman and was seconded by MC. This was unanimously agreed.

The Chairman asked for nominations for vice chairman. AD proposed MC as vice-chairman and was seconded by JD. This was unanimously agreed.

Acceptance forms were duly signed.

2. Apologies

Jan, Geoff

3. Minutes

The Minutes of the previous meeting, as circulated, were agreed and duly signed by the chairman.

4. Matters arising

JD requested that Bus shelter repairs, litter picking, and Street parking are followed up on.

5. Expenditure for February 2024 and March 2024

The following amounts have been paid for Feb 2024 and Mar 2024

| Date | Payee | Amount |
|----------|--------------------------------|---------|
| 12/03/24 | Clerk Wages Jan 2024- Feb 2024 | £772.68 |
| 15/03/24 | HMRC Jan 2024- Feb 2024 | £144.00 |
| 23/01/24 | M Brennan Grass cutting Inv 1 | £110.00 |
| 23/01/24 | Parish online annual fee | £36.00 |


TOTAL £1,062.68

Receipts for Feb 2024 and Mar 2024

| Date | Payee | Amount |
|------|-------|--------|
|------|-------|--------|

TOTAL £00.00

This was unanimously agreed.


3rd Jun 2024

6. Planning Applications

SDNP/24/00592/LDP -Rushfield House Henfield Road Poynings BN45 7AY Stationing a caravan to be used for residential purposes as ancillary accommodation to the existing dwellinghouse Laying a hard surface.

Decision: Passed

7. Finance

Annual Governance and Accountability Return 2023/24

a. Certificate of Exemption

The Certificate of Exemption, as circulated, were agreed and duly signed by the chairman and Clerk.

b. Annual governance Statement - section 1

The Annual governance Statement - section 1, as circulated, were agreed and duly signed by the chairman and Clerk.

c. Accounting Statement - Section 2

The Accounting Statement - Section 2, as circulated, were agreed and duly signed by the chairman and Clerk.

d. Accounts

The Accounts, as circulated, were agreed and duly signed by the chairman and Clerk.

8. Insurance

The renewal policy had been duly circulated to the council prior to the meeting. The terms were the same as previous years and the premium was £264 last year was £241 pa, which is £23 more than last year. It was unanimously agreed to renew this.

9. Poynings Village Hall

JD advised that he is in discussions with the trustees of the village hall regarding future uses and would like input from residents during the Annual Parish meeting later.

10. Village Party

The clerk confirmed that the date of the village party is the 20th July and event bookings are well under way.

11. Chairman's Allowance

It was unanimously agreed that the chairman receives an allowance of £175 this year.

12. Items for next month's Agenda.

Bus shelter repairs, litter picking, and Street parking.

13. Date of Next month's Meeting

July 3rd


The Chairman thanked everyone for attending and closed the meeting at 7.25pm

The following amounts have been paid for April 2024 and May 2024

| Date | Payee | Amount |
|------------|--|------------------|
| 30/04/2024 | JAF Graphics Village Hall sign | £240.00 |
| 03/05/2024 | Castle Water - Cemetery | £43.28 |
| 17/05/2024 | Clerk Exp - Ink - Stamps - clear wallets | £28.46 |
| 17/05/2024 | Clerk Wages - March - April 2024 | £756.68 |
| 17/05/2024 | Plastic Letters - Cora's corner info sign | £54.00 |
| 17/05/2024 | M Brennan - Grass cutting - Inv 2-3-4-5 | £440.00 |
| 21/05/2024 | HMRC - March - April 2024 | £160.00 |
| 23/05/2024 | Zurich Insurance | £264.00 |
| 29/05/2024 | WSALC and NALC annual sub | £104.35 |
| 31/05/2024 | Newtimber Forge - Brackets for village hall sign | £25.00 |
| 31/05/2024 | Heritage Mulch - Coras corner | £214.28 |
| 31/05/2024 | DM Payroll - annual fee | £100.00 |
| | TOTAL | £2,430.05 |

Receipts for April 2024 and May 2024

| Date | Payee | Amount |
|------------|------------------------|------------------|
| 30/04/2024 | MSDC - 6 month Precept | 4,550.00 |
| | TOTAL | £4,550.00 |


3rd Jun 2024.